

Residential New House Application Checklist

- Completed and signed Building Permit Application with estimated cost of construction
- Building Permit Fee based on construction cost
- Plan Review Fee based on construction cost
- Refer to Building Permit Fee Schedule for costs
- Admin. Fee - \$ 45.00
- Refundable Bond \$500
- Construction Drawings – two sets (if over 3,500 sq. ft. signed/sealed)
- Plot Plan – two sets, one approved from Engineering
- Energy Calculations – two sets
- Energy Code Worksheet
- Soil Erosion permit – Permit obtained from Engineering
- Truss Drawings (if applicable)
- Residential Request for Water, Sanitary Sewer and Sump Line Charges
- ZBA grant (if applicable)



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